

*Mansfield
University
Music
Department
Handbook
Student
Edition
1992 - 1993*

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INTRODUCTION

A Brief History

The Mansfield University Music Department has a long, rich tradition of providing quality education in music. Founded in 1857, Mansfield University has provided instruction in music as a Classical Seminary (1857-1871), a State Normal Music Academy (1871-1914), and as a Music Department (1914-present). During the 1920's Mansfield University was one of three state owned schools selected to prepare music supervisors, and it was the first to offer a music supervisors certificate. Under the leadership of Grace Steadman from 1926-1939 the faculty and student body expanded and became well known for music performance and outstanding music graduates. In 1929, the school became Mansfield State Teachers College. During the '60s and '70s when the name of the school was changed to Mansfield State College, the Music Department expanded its offerings to include not only music education but programs in performance, music therapy, and music merchandising. The growth of the department brought about the need for a larger and more up-to-date facility, thus the Will George Butler Music Center was opened in 1969. The college became Mansfield University, part of the State System of Higher Education in 1983.

Accreditation

The Mansfield University Music Department is a member of the National Association of Schools of Music (NASM) and is fully accredited by the Middle States Association of Colleges and Secondary Schools and by the National Council for Accreditation of Teacher Education. The department is also a member of and accredited by the National Association for Music Therapy and the National Association of Music Business and Industry.

Forward

This handbook, along with the university's catalog, contains the regulations and requirements for graduation as a music major or minor. It also contains information governing use of the various music facilities and equipment. The policies and procedures, along with the information on degree requirements, will enable the student to plan for the completion of the degree requirements in a timely and orderly manner. The evaluation records in the handbook make it possible to record progress and to plan for future semesters. The students will need to study both the handbook and the university catalog so that the requirements of the degree programs are thoroughly understood.

The Mansfield University Music Department prides itself on its open communication between faculty and students. Advisors are anxious to help; students should make regular appointments with their advisor. Learning, however, is always the obligation of the student. It is our hope that the experiences in education and in the arts at Mansfield will be the beginning of a lifetime search for truth and beauty for all students.

PART I

MISSION STATEMENT 1992

The Mansfield University Department of Music is dedicated to providing an environment that promotes academic, musical and personal growth as well as intellectual, ethical and aesthetic values. The department serves the regional, national and international communities by developing human and material resources. The department of music is committed to stimulating a continuous pursuit of knowledge, understanding and skills by students and faculty. To accomplish this mission the department pledges:

- . To offer students of a variety of ages, backgrounds and needs undergraduate and graduate instruction in music, including academic, performance and professional programs;
- . To provide musical experiences that will contribute to a liberal education for all university students;
- . To maintain a faculty dedicated to teaching, musical performance and scholarship;
- . To provide educational and cultural programs to the general community.

GOALS AND OBJECTIVES OF THE MANSFIELD UNIVERSITY MUSIC DEPARTMENT

Goal: To prepare competent musicians, who are able to function in the career area of their choice, in an environment that promotes academic and personal growth as well as intellectual, ethical, and aesthetic values.

Objectives: Enable all music students to perform on a major instrument as a soloist and in groups both on campus and as a part of the greater arts community.

Enable all music students to analyze, discuss and demonstrate a variety of appropriate musical styles.

Enable all music students to develop aural and visual skills in reading and writing music.

Enable all music students to develop critical listening skills across the breadth of music literature of many cultures and styles.

Enable all music students to be aware of the need for developing strategies to encourage a broad base of support for the arts in their community.

Enable the student in the B.A. in Music program to pursue a broad-based liberal arts education that will prepare him/her to be a successful candidate for advanced degrees in music.

Enable the student in the B.A. in Music Merchandising program to develop a career in the broad field of the music business.

Enable the student in the B.M. in Music Education program to become certified to teach music in the public schools of Pennsylvania.

Enable the student in the B.M. in Performance program to develop competencies suitable for the professional life of the performing musician.

Enable the student in the B.M. in Music Therapy program to become eligible to apply for registration as a Music Therapist through the N.A.M.T., and to take the National Board Certification examination.

Enable the student in the M.M. in music education program to continue studies in music education, performance, history and/or theory and to elect courses that support personal and professional needs at the master's level.

Goal: To provide music courses, ensembles, applied music instruction and concerts to the university community.

Objectives: Structure courses for the non-music major to develop musical perception with an emphasis on music listening and attendance at live performances.

Identify qualified non-majors who could successfully take music department offerings as electives.

Advertise the departmental offerings to students who may be interested in electing music courses or working toward a music minor.

Encourage non-major participation in music department offerings by communication with university departmental chairpersons.

Perform concerts or mini-concerts in appropriate areas throughout the campus to involve the campus community as audience whenever possible.

Maintain representation on curricular committees throughout the faculty governance structure and support the inclusion of music in humanities courses and the general education requirements.

Goal: To maintain a diversified faculty with expertise appropriate to curricular needs.

Objectives: Maintain special competencies in the faculty to coordinate and teach the core subject areas.

Maintain curriculum specialists in education, therapy, and merchandising in appropriate numbers to staff the professional courses.

Maintain competent conductors assigned to each musical ensemble.

Maintain competent specialists to teach applied music areas.

Maintain qualified faculty to teach courses appropriate for non-major courses.

Encourage creative professional activity and research within the faculty.

Encourage faculty to participate actively in professional societies.

Goal: To develop music awareness in the community.

Objectives: Provide opportunities for community participation in university classes and ensembles.

Offer concerts, Fine Arts Series, recitals, lectures, workshops, and clinics open to the public.

Enable faculty and student ensembles to perform on and off campus.

Encourage faculty and students to participate in community musical ensembles and events as directors and/or members.

Encourage faculty to serve as resource people, adjudicators, and guest conductors.

Encourage faculty and students to support advocacy groups for the advancement of the arts.

ADVISORS

All entering students are assigned an advisor according to degree program. Each student needs to consult the advisor regarding curriculum and questions of any kind. Faculty have posted office hours for this purpose. Students should make a habit of consulting with their advisors frequently.

BA in Music Students - Dr. Kent Hill - Rm. 106

BM in Music Merchandising - Dr. Konrad Owens - Rm. G7

BM in Music Therapy - Prof. Elizabeth Eidenier - Rm. G11

BM in Performance - Your major applied professor

BM in Music Education -

Seniors - Prof. Monaghan - Rm. 206

Juniors and Sophomores A - L

Dr. Dettwiler - Rm. 105

Juniors and Sophomores M - Z

Prof. Amchin - Rm. 107

Freshmen - Dr. J. Wunderlich - Rm. 110

All Graduate Students - Dr. J. Wunderlich - Rm. 110

Please make an appointment with your advisor as soon as possible to review your academic record, set goals and priorities and outline a proposed curriculum of study for the remainder of your degree program.

PART II

APPLIED MUSIC

Teacher Assignment

Incoming students will be assigned a teacher in the applied music areas by the Departmental Chairperson. In applied areas that have two or more teachers, students will be assigned according to the load availability of the faculty members. Students may request an applied teacher, however, and these requests will be given consideration consistent with the above policy.

Make-Up Lessons

Lessons cancelled by a faculty member will be made up at a time mutually agreed upon between the teacher and student. Missed lessons by the student may be made up at the discretion of the applied teacher.

Change of Applied Teacher

If a student wishes to change applied music teachers, he or she should inform the applied teacher involved and consult with the Chairperson of the Music Department.

Jury Examinations

At the end of each semester each student will take a jury examination in his/her primary applied area. Specific requirements for jury examinations will be explained by the applied teacher. Students should appear for juries in professional dress.

ENSEMBLES

Ensemble Participation

A large number of large and small ensembles are available to all students at Mansfield. Participation in various ensembles is an important part of each student's applied study and professional preparation. All students should understand that they have responsibilities to one another so that all benefit from the highest artistic standards attainable within an ensemble.

Audition

Students will be assigned ensemble participation by audition. Each student must participate in a large ensemble appropriate to their primary instrument each semester they study their instrument privately. Additional ensemble participation should only be made after consultation with the student's curriculum advisor.

Ensemble Credit

Ensembles may be taken for 1 or 0 credit. Students are expected to participate in an appropriate ensemble each semester they study their primary instrument. While students may participate in more than one ensemble each semester, only one should be taken for credit.

RECITALS

Recital Performance

As a requirement for graduation, all music majors must perform a solo on the Thursday afternoon recitals at least once during undergraduate studies. The B.M. in performance and music education degrees have additional requirements. The applied music teacher should encourage the student to perform as soon as the student is ready.

Program information for the Thursday recitals is submitted on a form available in the Music Office. Please provide complete information: title, composer, composer dates. Have this form checked by your applied teacher for accuracy. This information is due on the Monday preceding the anticipated performance. Each student's solo should be no longer than ten minutes. Students appearing on a Thursday afternoon recital may sign for 1/2 hour of rehearsal time in Steadman Theatre. The faculty member in charge must sign the request card. Students should appear in recital dressed professionally.

Juniors and Seniors may elect to perform longer programs usually scheduled for the evening hours. These performances are ordinarily given as joint concerts with each of two performers responsible for 20-30 minutes of music. Students are given two hours of rehearsal time in Steadman Theatre. Students preparing junior or senior solo recitals must consult with their applied teacher well in advance of the recital date. A list of procedures is given on the next page.

Faculty members preparing for recitals are guaranteed three hours of practice on stage. Major ensembles are given two rehearsals prior to a public performance.

Program Printing for Recitals and Concerts

All programs must be submitted to the Music Office at least two weeks prior to the performance date. A fee of \$15 is paid to the department for preparing 75 programs and the use of the recording equipment. The new Mansfield University designed format will be used for all programs. A fee of \$4.00 is charged for every 50 programs requested above 75.

Any student presenting a joint or solo recital must give the Music Office (1) three copies of the program, and (2) an additional copy for each student participating in the recital. This should be done before the recital, if possible. These programs are used as follows: 1 for the office, 1 for the soloist's personal file, 1 for ASCAP for licensing purposes, 1 for the personal file of each participant.

Recording for Recitals and Programs

Performers desiring their recitals recorded must submit this request in writing to the Music Office at least two weeks before the performance. State managers and recorders are paid a fee of \$4.25 per hour by the recital performer. A list of these trained persons can be found on the backstage bulletin board.

When audio recording is done, an equipment usage fee of \$15 must be paid to the Music Office prior to the recital. This fee becomes a part of a fund that is used to maintain and repair the recording equipment. The recording crew member is not permitted to release the recorded tape unless this fee is paid!

Policy for Securing Accompanists

The Keyboard faculty recommend students secure the services of outside accompanists for Junior and Senior recitals. The recommendation is based on contemporary practices at other institutions. This will relieve our keyboard students from excess accompanying loads and provide an accompanist who has more time to prepare. Our piano students may be asked to accompany Thursday afternoon recitals. Confer with your applied teacher for further information.

The following pianists have expressed interest in accompanying for these recitals:

Christina Simonis	717-724-2085
Beth Palmer	717-662-2229
Ann Nevin	717-662-2475
Judy Carlson	607-962-5939
Janet Powers	607-936-3114
Rebecca Eveland	717-662-3539

Rates:

Full recital, including dress rehearsal and three hour rehearsals:
\$95 - \$130

Half recital, including dress rehearsal and three 45 minute rehearsals:
\$65 - \$80

Promenade with 2 rehearsals:
\$25

Junior/Senior Recital Checklist

____ Reserved recital time and dress rehearsal time.

(Check Steadman Schedule Book in Music Office for times that are available, fill out recital card; put in Dr. Owen's mailbox, pay \$15 recital fee to secretary) If two recital cards are handed in the same day, the one with earliest time received in office will receive first priority.

____ Handed in to Public Relations, Doane Center, Music News Information Form

____ Informed accompanist/performers/studio teacher of rehearsal (including dress rehearsal) times and the date/time of the recital

____ Hired stage crew (stage and sound) 3 weeks prior to the recital

____ Contacted the Campus Announcement Network 2 weeks prior to concert for advertising

____ Sent invitations to friends/family/faculty

____ Informed performers about concert attire

____ Took care of posters:

A. Handmade

B. Computer

C. Print Shop (see secretary)

____ Gave programs to the Music Dept. secretary at least 2 weeks before the recital so that the programs can be made (approx. 50)

____ Took program to applied teacher for final approval and returned to secretary at least 1 week before the recital so final connections can be made and the program can be sent to the Print Shop

____ Bought audio cassette/video cassette for recording, paid recording fee

____ Ordered flowers for recital (performers/parents/stage)

____ Gave stage crew a copy of program with staging directions written in

____ Signed up for rehearsal times the last 2 weeks before the recital as soon as the schedule was posted to insure getting some stage time

____ Timed all pieces prior to having the programs made to insure the recital is of the proper length

____ Arranged for reception (if desired) in residence hall lounge and invited guests

Recital Attendance

All music majors are required to enroll each semester in ENM 000, Recital Attendance. The student must write it on the Course Request Sheet during each registration along with all other course requests.

All students are required to attend 5 faculty or artist recital performances per semester and all of the Thursday afternoon recitals. Recital cards are distributed at the first Thursday afternoon convocation or meeting of the semester and collected at the last Thursday afternoon recital. These cards are punched at the conclusion of each recital or concert to record attendance. A student who must be excused from a Thursday afternoon recital should see the Departmental Chairperson for approval and make-up instructions.

Failure to attend the required number of performances will result in a "U" grade in Recital Attendance for that semester. This grade is recorded on the student's permanent record.

TOURING AND FIELD TRIP REGULATIONS

The following regulations have been established by the Music Department:

Requests for field trips and tours will be made at the beginning of each semester, and they will be listed on the activity calendar in the Music Office. Students in classes and touring organizations shall be made aware of the dates of scheduled field trips and tours at the beginning of the semester. The faculty member in charge will post the names of the students involved and the dates of absence on the faculty bulletin board in the Music Office at least two weeks in advance of the event.

There will be no field trips or tours the final two weeks of any semester. Should a class or ensemble be invited to attend a prestigious event during this time, the instructor shall confer with the chairperson to determine if attendance is possible without interrupting academic class instruction or creating undue hardship upon the students involved. If the event is approved, the chairperson will notify the music faculty.

PART III

DEPARTMENTAL PROCEDURES

School Instruments. University owned instruments are available for rental when necessary for class use. A fee of \$20.00 a semester is charged.

Music Orders. The student is responsible for ordering his/her own music. The instructor will tell the student where the needed music can be purchased. Class music books will be available through the Campus Bookstore.

Hours. Butler Music Center is open daily, including weekends, from 7:00 A.M. until 11:00 P.M. The police officers are instructed to allow no one except faculty members in the building at other times. Please plan your practice, rehearsals, and other activities in Butler accordingly.

Lockers. All school owned instruments are assigned a permanent locker. When you are issued the instrument by the appropriate teacher of that instrument, you will be given a padlock combination as well. School owned instruments must be kept in the assigned lockers with the padlocks locked when the instruments are not in use. A \$20.00 fine is assessed for a school instrument not kept in a locked locker.

Lockers for personal instruments are also available. These are issued from the music office. You must furnish your own padlock for your personal instrument locker. Personal instruments may not be stored in the music building over the summer months. Instruments and locks must be removed at the conclusion of the spring semester.

Book lockers are available free of charge on a first come first serve basis in Butler Center. Located on the west end of the ground floor, simply put your lock on the locker you want.

Keys. Only faculty members may request keys. A form, available in the office, is used to request keys to rooms used by faculty. Students who have permission for keys must have a faculty member in charge sign the key request form and must deposit \$10.00 in the music office. The deposit is returned when the key is returned at the end of the academic year.

Steadman Theater. Steadman Theatre is available only by prior reservation. Reservation cards are available in the Music Office and should be submitted to the assistant chairperson at least one week in advance. All cards must be signed by the faculty member in charge. Reserved times are recorded on a weekly Steadman

schedule which is posted backstage on Monday mornings. Guaranteed reserved rehearsal time is available as follows:

Faculty recitals	3 hours
Junior and Senior Recitals	2 hours
Afternoon student recitals	1/2 hour
Major ensembles	3 hours

Blank times available on the posted weekly Steadman schedule are available on a first come, first served bases with a maximum of two hours per person.

The Steinway piano on stage is locked. Only piano faculty members have keys. The Steinway piano is to be used only for dress rehearsals and the performance. The Mason and Hamlin piano on stage is to be used for other rehearsals. Only those students who have had instruction may operate the light board, recording equipment, and stage props. Work lights may be used for all rehearsals other than the dress rehearsal and can be operated by anyone. Any requests for changes in basic lighting and stage arrangements must be presented to the assistant chairperson at least one week in advance and be authorized by a faculty member.

Those using the stage are expected to clear the stage area of chairs, stands, and instruments including the piano when finished. Return items to the appropriate off-stage storage area.

Equipment. A variety of equipment to supplement instruction is stored in Butler Center. This includes audio-visual equipment, music stands, tuners, risers, podiums, a sound shell, and other miscellaneous items. It is critical that these items be available for classroom instruction, and their use outside the classroom is permitted only with special permission from the assistant chairperson.

Music stands, risers, and other University owned equipment are for use in Butler Center. Requests for moving this equipment to another location must be submitted to the assistant chairperson and will be permitted only when such relocation does not conflict with the regular instructional program. All equipment must be returned to the appropriate storage areas.

Requests for moving pianos must likewise be directed to the assistant chairperson. When approved requests for piano movement take place, personnel from the buildings and grounds staff execute the physical move.

Building Maintenance. The assistant chairperson of the Music Department should be informed of any malfunctioning equipment. If there are heating or cooling problems, lighting problems, complaints about cleaning, or requests for maintenance work, these too should be called to the attention of the assistant chairperson.

Practice Rooms. A complex of practice rooms is located on the west end of each of the three floors of Butler Center. Practice rooms are not assigned but are available on a first come, first served basis. Please remember that practice rooms are not designed for storage of instruments. Rooms vacated for more than ten minutes are considered available to the next person needing the room. You are urged to keep instruments, music, metronomes, and tuners under your care since these items are prone to theft. Music stands and chairs placed in practice rooms must remain in the practice rooms. Students are asked to assist in keeping these rooms clean.

Hallways. No practicing is permitting in hall ways. Students are asked to refrain from loud talking or other noise making activity in respect for classes, studying or lessons in progress in the building. The furniture outside the office is reserved for guests and students who have appointments in the office or with the chairperson.

Bulletin Boards. Professors and students may leave professional messages on the bulletin boards near the office. Students should make a habit of checking these bulletin boards daily. Professors also have bulletin boards beside the door of their studios and music organizations have been assigned particular bulletin boards to communicate with their members. Students are asked to respect these messages. Those clearly labeled for particular persons should be considered private mail. Certainly they should not be read or removed by anyone else. Students wishing to display posters on the office area bulletin boards need to check with the secretary for proper space.

PART IV
PROFICIENCY EXAMINATIONS

First Piano Proficiency

The examination may be taken prior to the end of any semester of piano study. Failure to pass the examination by the end of the third semester of APM 112 will result in a mandatory grade of F in piano study for that semester.

I. Literature

A minimum of (8) prepared pieces or original piano literature learned during the semester of the proficiency examination. Such pieces should reflect differences in style, tempi, etc. Level of difficulty should be equivalent to pieces found in Easy Classics to Moderns, Vol. 17.

II. Technic

All major scales, arpeggios, and simple cadences.
All white key minor scales, arpeggios, and simple cadences.
All the above in eighth notes, hands together, two octaves.

III. Sight Reading

Three simple accompaniments for vocal and/or instrumental pieces. Level of difficulty will be less than pieces performed in the literature section of the examination.

Second Piano Proficiency

ALL BM in music education and music therapy students and others seeking teacher certification must pass a second piano proficiency examination at the completion of the second semester of Keyboard Skills.

- A. Sight-read songs of the level of difficulty of Funiculi Funciula.
- B. Harmonize at sight, improvising a simple accompaniment and transposing to other keys.
- C. Sight-read fluently simple accompaniments and simple piano compositions of the types used for school rhythmic activities.
- D. Play America and The Star Spangled Banner.

Third Piano Proficiency

ALL BM in music education students and others seeking teacher certification who are in the vocal-general rather than instrumental track must pass a third piano proficiency examination before student teaching. This test should be taken in the last semesters of piano study. It may be taken as a unit or, for convenience, split into halves taken at different times. If taken in two parts, each half shall consist of all of the sections listed below, but only half the number of items listed. (That is, in Section A, 2 pieces instead of 4; in Section B, 5 accompaniments instead of 10, etc.) This proficiency should be taken in the last semester of required study.

- A. Appropriate piano literature to support the musical and technical needs of the student. Minimum of 4 memorized pieces representing different periods and styles of composition.
- B. Ten more difficult prepared accompaniments, comparable in difficulty to the harder ones in The Music Book, Grade 8, performed with soloist if possible. Able students are encouraged to accompany in public performances.
- C. Ten prepared open-score, four-stave, choral voice parts. These may be of varying difficulties. Each selection should be a minimum of two pages in length.
- D. Read simple accompaniments found in music education book series at sight.
- E. Read simple choral arrangements, open-score, four-staves, at sight.

Vocal Proficiency Examination

This is an examination for all music education vocal track students given by voice faculty to be taken after the third semester of voice study (i.e. two semesters of voice class and one semester of private study).

I. Required:

- A. Two songs from the repertory of 5 songs, one of them to be sung unaccompanied.
- B. Three songs from a K-6 series, to be chosen two days in advance of the exam, in consultation with the voice teacher. These are to be sung as if for classroom demonstration (with words) for the proficiency committee.
- C. The faculty committee will choose a song from the same series to be sight-read, preferably with syllables.

II. The Criteria to be judged will be:

A. Intonation

B. Accuracy of Preparation

If a student passes the examination, a note to that effect will be placed in the student's music office file. If a student does not pass the examination, a note to that effect will be placed in the file. The examination may then be repeated until the desired level of proficiency is reached. The voice faculty will place a notice in the student's file when the vocal proficiency is attained. Passing the vocal proficiency is a pre-requisite for student teaching for vocal track students.

Guitar Proficiency (Music Therapy)

- I. Songbook or Card File - collection of at least 30 varied songs.
- II. Rewrite the lyric to one (1) familiar children's song to make it appropriate for use with adults.
- III. Compose an accompaniment for a given lyric.
- IV. Compose one (1) original song.

The Guitar Proficiency is to be completed before the student finishes MTH 211.

APPENDIX A

PROFESSIONAL ORGANIZATIONS

Music Educators National Conference (MENC) Student Chapter #162

The MENC Chapter at Mansfield University is an organization open to all students interested in the music education field. The purpose of the group is to create interest and provide information concerning current issues in the profession. Guest speakers, clinicians, and performing groups are featured at monthly meetings. State conventions are held each spring.

Music Entertainment and Industry Education Association

The student chapter of the MEIEA is an organization of students who are either music merchandising majors or who are interested in knowing more about the business of music. The organization holds regular meetings once each month. Programs for the meetings are guest speakers, professionals from the music business field. Members of the organization can attend the national conference held annually in April.

Creative Arts Therapy Sounding (CATS)

The Mansfield University Chapter of the Mid-Atlantic Regional Association of Music Therapy Students (MARAMTS) is affiliated with the National Association for Music Therapy. The purposes of the organization are to bring those interested in Music Therapy together to share ideas, talents, and experiences; to provide practical training through workshops and programs; to develop friendships that will last into professional practice. All interested individuals are invited to join.

American Choral Directors Association (ACDA)

The ACDA Chapter at Mansfield University is affiliated with the National American Choral Directors Association. The purposes of the chapter are: to provide an incentive for students to become more committed to the art of choral conducting at an earlier age; to provide learning opportunities outside the classroom and beyond the usually limited time available in choral conducting/methods courses; to provide useful services to the choral area and music department; to encourage student leadership and direct experience with "peer motivated" discovery of the choral art---conducting, repertoire, preparing for a job, etc. Any Mansfield University student may become a member at the beginning of each semester by paying chapter dues.

National Association of Jazz Educators (NAJE)

The National Association of Jazz Educators, though primarily an organization for those considering a career in music education, is open to all students who have a serious interest in jazz. At Mansfield NAJE sponsors the annual MU Jazz Festival, brings in outstanding jazz artists as soloists and clinicians, purchases and maintains various jazz improvisation aids.

North American Saxophone Alliance (NASA)

The North American Saxophone Alliance is the national affiliate to the World Saxophone Congress. Members receive quarterly publications and opportunities to attend and perform for regional, national, and international conferences.

International Horn Society (IHS)

A local chapter of IHS. is established to further the interest of students and lovers of the horn. Members are kept informed of changes in the horn world, new music, new recordings and articles in "The Horn Call" and the "IHS Newsletter". The annual International Horn Workshop, held at a different location each June, provides a priceless opportunity to hear and meet the virtuosos of the instrument.

International Trombone Association (ITA)

The International Trombone Association is a non-profit organization dedicated to the artistic advancement of trombone teachers, performance, and literature. The Association aims at fostering communications among trombonists and functions as a clearinghouse for all trombone related activities and information. The annual meeting is held at the International Trombone Workshop in Nashville, TN. The local Mansfield Chapter sponsors such activities as bringing guest soloists and clinicians on campus, a trombone choir, and student recitals.

International Trumpet Guild (ITG)

The ITG is an international professional organization dedicated to the artistic advancement of trumpet performance, teaching, literature, and research. Members receive newsletters and the ITG Journal which contain informative articles as well as new music and record reviews. The Annual ITG Convention held at various locations brings together players and teachers of international reputation.

Percussive Arts Society, Inc.

The purpose of the Percussive Arts Society, Inc., is to elevate the level of percussion performance and teaching, to expand understanding of the needs and responsibilities of the percussion student, teacher, and performer, and to promote a greater communication among all areas of the percussion arts.

Tubists Universal Brotherhood Association (TUBA)

T.U.B.A. is an international organization formed to maintain a liaison among those who take a significant interest in the instruments of the tuba and euphonium family - their development, literature, pedagogy, and performance. The MU Chapter of T.U.B.A., founded in 1974, contributes to the national goals by presenting Octubafests each year, by sponsoring visiting artists and clinicians on campus, and periodically hosting regional symposiums. Both soloists and ensembles in the chapter perform regularly on campus and in surrounding areas.

Phi Mu Alpha Sinfonia

Phi Mu Alpha Sinfonia is a national professional musical fraternity for men who plan to make music their profession or vocation. This fraternity aims to advance the cause of music in America, to foster the mutual welfare and brotherhood of students of music, to develop true fraternal spirit among its members and to encourage loyalty to the alma mater.

Sigma Alpha Iota

Sigma Alpha Iota is an international professional musical fraternity for women whose ideals are high standards of musicianship, scholarship, sisterhood, and character. Any woman in the Music Department who is at least a second semester freshman, has a 2.75 academic average, and a "B" in her major applied area is eligible and may be pledged to membership.

Kappa Kappa Psi

Kappa Kappa Psi is a national fraternity whose purpose is to honor outstanding bandmen through membership. The membership also serves as a service organization to the band program. To be eligible for membership, students must have completed at least one semester of band participation and be regularly enrolled members of the university band program. A minimum cumulative grade point ration of 2.00 is also required. Any student meeting these requirements and demonstrating outstanding qualities of leadership and musicianship may be selected for membership.

Tau Beta Sigma

Tau Beta Sigma is a national band sorority whose purpose is to honor outstanding women in the band through membership. The membership also serves as a service organization to the band program. To be eligible for membership, students must have completed at least one semester of band participation and be regularly enrolled members of the university band program. A minimum cumulative grade point ration of 2.00 is also required. Any student meeting these requirements and demonstrating outstanding qualities of leadership and musicianship may be selected for membership.

APPENDIX B

MUSIC DEPARTMENT AWARDS

Outstanding Senior

Procedure

Outstanding seniors are nominated during a faculty meeting. The person presenting the nomination will prepare a short resume of that student. Balloting is the same as for the Presser Award. The final all-college award is determined by an all-college committee and is based on scholarship, school and community activities.

Presser Award (\$2500)

- Criteria:
1. Winner must excel in applied music and academic subjects with at least a 3.0 QPA.
 2. Award based on merit, not need.
 3. Student must be a full-time student for a full academic year after receiving the award.
 4. Student selected will be designated the Mansfield University Presser Scholar for the following year.

Procedure

A list of juniors who have the required average will be circulated. After nominations are made, voting will be made by secret ballots in the 10 days following the Music Department meeting. A short resume of students' qualifications should be made on the ballot. The winner is selected by majority vote. In case of a tie, voting will be repeated. Alternates are chosen by the number of respective votes.

Janice Baker Award (\$100.00)

Given in memory of Janice Baker, an outstanding voice graduate of Mansfield University as chosen by the voice faculty.

- Criteria:
1. The student must be a female vocal major
 2. Excellence in performance.

John Baynes String Scholarship

Given in honor of John H. Baynes, former chairman of the Music Department, to an outstanding string major as chosen by the string faculty.

Darrin-Dye Scholarship (\$1000.00)

Given in memory of David D. Dye to an incoming freshman music major. Guidelines used to choose recipient are the same as for the Kreuscher Scholarships.

David Dick Memorial Award

Given in memory of David J. Dick, voice professor and concert choir director at Mansfield from 1966-1987 to a senior in the Music Education or Vocal Performance curriculum.

- Criteria:
1. Must possess superior performing and/or choral conducting ability without regard to financial need.
 2. Must be enrolled as a full-time student for the entire academic year.
 3. Must have and maintain a 3.0 QPA in music.
 4. Must have recommendations from teacher of choral conducting and/or voice teacher.
 5. Must have completed two semesters in Concert Choir.

- Procedure:
1. Recipient will be chosen by the Music Department Scholarship Committee disregarding the receipt of any other awards received.
 2. Winner will be announced at the Spring Honors Convocation and receive the cash value of the award during the following academic year.
 3. Half the cash value of the award will be deducted from tuition each of the two semesters.

SAI/Schmitz Award

Founded in memory of Dr. Sylvester Schmitz, a former Music Department Chairman and Dean of Fine Arts. Auditions are held at the end of November or early December.

- Criteria:
1. Student must be enrolled in the BM in Performance curriculum.
 2. Student must be a junior or senior.
 3. Student must have at least a 2.5 QPA.
 4. Student must have demonstrated excellence in performance, composition, and /or scholarly research.
 5. Student can compete more than once unless student was a winner in a previous year.

Procedure

All B.M. Performance students will receive notice of the scholarship audition date at least six weeks in advance. The student will notify the chairperson of the Scholarship and Awards Committee of intent to compete in the auditions. Each student will be allotted 5 to 10 minutes for the performance. Only faculty who attend the entire audition will vote. The vote will be by secret ballot. In cases of a tie, a second vote will be taken immediately.

Richard Swartz Award

Founded in memory of Richard Swartz, Class of 1981, a bassoon major.

- Criteria:
1. The student must be an oboe or bassoon major and may be in any music curriculum,
 2. The student must have completed a full academic year of study at Mansfield, (cont'd)

3. The student must be a full time student for a full academic year after receiving the award,
4. The student must be an undergraduate,
5. The student must excel in bassoon or oboe;
6. The student must have at least a 3.00 QPA.

Procedure

The woodwind faculty will select the recipient considering merit, not need.

Patty Fox Award (\$25.00)

Founded in memory of a former Mansfield University Music Education student.

Criteria

Must be the junior Music Education major with the highest cumulative average having completed 64 S.H. credit at Mansfield University. No transfer students are eligible.

Kreuscher Scholarships

Founded by 1906 alumnus, Jean Kreuscher, to award talented musicians. Several \$1000 or \$500 scholarship awards are given yearly.

Freshman Scholarships (Kreuscher)

- Criteria:
1. Awards based on talent without regard to financial need.
 2. Complete audition materials must be submitted by the designated date.
 3. Each applied music teacher may make recommendations to the Scholarship Committee based upon the live audition of the student.
 4. The Scholarship Committee makes recommendations for scholarship recipients based upon the recommendations of applied faculty and the needs of the department.

Upperclass Scholarships (Kreuscher)

- Criteria:
1. The award is based on talent. A recommendation from the major teacher is required.
 2. Applicant must have completed 32 credits by the end of the semester that auditions are held.
 3. Applicant must have a QPA of no less than 2.5.
 4. Since the recipient receives one-half of the cash award during each of the two following semesters, a minimum of 2.5 must be maintained throughout that academic year.
 5. All eligible students can participate any number of times. Graduate students are not eligible to audition.
 6. The number of awards will be determined yearly by the Music Department Scholarship Committee.
 7. In order for music faculty to qualify to vote, the faculty member must be in the auditorium for the entire audition.
 8. Final approval of the Music Department recommendations is made by the

- All-College Scholarship Committee on or about May 1 each year.
9. Auditions are held each spring semester.
 10. Students should see their primary teacher or the Scholarship Committee Chairperson for further information.

National Association of Music Merchandisers (Two awards, \$500 each)

Criteria

Awards are presented to senior students with the highest QPA in the music merchandising curriculum.

Rhoda Bartell Music Award (\$500)

The student receiving the award will be selected by the Music Department Scholarship Committee based on the recommendations of the double reed teacher and must meet the following requirements:

- 1) be an entering student with a double reed major,
- 2) be a full time student and maintain a minimum 2.5 Q.P.A.,
- 3) excel in performance as an oboist or bassoonist,
- 4) meet all requirements of the Admission Office of Mansfield University.

GSE Scholarship (\$1000.00)

The recipient will be nominated by the chairperson of the Music Department and be recommended to the University Scholarship Committee and must meet the following requirements:

- 1) be a music major,
- 2) demonstrate the ability to earn a degree at MU and, in the opinion of the Music Department, make a significant contribution to Mansfield University.

APPENDIX C
DEGREE PROGRAMS

Fall, 1992

BACHELOR OF ARTS WITH A MAJOR IN MUSIC

The B.A. degree with a major in music is designed for students with a strong interest and ability in music but who do not have immediate vocational goals. These students normally have a broad range of interests and may wish to continue their studies as graduate students. They should expect to complete a sizable amount of work outside the Department of Music. Students pursuing this degree will be expected to complete the following music requirements totaling 46 semester hours:

Area of Specialization

Applied Major	8 S.H.
MUS 111 Basic Music	3 S.H.
MUS 112 Basic Music II	3 S.H.
MUS 213 Basic Music III	3 S.H.
MUS 214 Basic Music IV	3 S.H.
MUS 122 Classic and Romantic	2 S.H.
MUS 123 Post-Romantic & 20th Century	2 S.H.
MUS 222 Medieval & Renaissance	2 S.H.
MUS 223 Baroque Music	2 S.H.
Piano (Pass first piano proficiency)	2 S.H.
Music Electives	12 S.H.
Ensemble	4 S.H.

Music electives may be chosen from the areas of Music History and Literature, Music Theory, and Applied Music.

Free electives should be chosen with departmental advisement.

Proposed
for Fall 1993

BACHELOR OF MUSIC WITH ELECTIVE STUDIES IN BUSINESS

The Department of Music and the Department of Business at Mansfield University have designed a combined curriculum in Music Merchandising. This program will prepare students for careers in various areas of the music business.

The program will require:

General Education	39 S.H.
Music Core	24 S.H.
Business Core	21 S.H.
Applied Music - Major	7 S.H.
Secondary	7 S.H.
Ensembles	6 S.H.
Area of Specialization	9 S.H.

50.0901
MUSIC B.A.
(eff. F-86)

NAME _____

SOC. SEC. NO.	DATE ADMITTED
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MUSIC MAJOR	46 SH	GRADE	QP	DATE
Mus 111 Basic Music I	3			
Mus 112 Basic Music II	3			
Mus 122 Classic&Romantic	2			
Mus 123 Post Rom&20th Cent.	2			
Mus 213 Basic Music III	3			
Mus 214 Basic Music IV	3			
Mus 222 Medieval&Renaissance	2			
Mus 223 Baroque Music	2			
MUSIC ELECTIVES - 12 SH				

MUSIC ELECTIVES - 12 SH

APPLIED MUSIC - 14 SH

MAJOR (8 SH)	SECONDARY (2 SH)	ENSEMBLE (4 SH)
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[illegible]

BACHELOR OF ARTS IN MUSIC MERCHANDISING

The Department of Music and the Department of Business at Mansfield University have designed a combined curriculum in Music Merchandising. This program will prepare students for careers in various areas of the music business.

The program will require:

General Education	48 S.H.
Music Core	23 S.H.
Business Core	21 S.H.
Applied Music - Major	7 S.H.
Secondary	7 S.H.
 Ensembles	 6 S.H.
Area of Specialization	9 S.H.
(Art Management/Development, Music Publishing/Editing, Sales, Personalized)	
Internship/Electives	13 S.H.
 Total S.H. for degree	 134 S.H.

Two semester hours of piano and one semester hour of voice must be included in the 7 hours of secondary applied music. If either piano or voice is the major area of applied study, the secondary applied area must still contain 7 semester hours of study.

After the sophomore year has been completed, the student may elect an area of specialization. This area will have a minimum of nine semester hours of course work to be completed before an internship can be experienced. These courses will be selected with advisement.

The internship is usually experienced after all classroom work is successfully completed. To qualify for an internship, the student must carry a minimum Q.P.A. of 3.0 in the music and Business Cores or have the permission of the Director of Music Merchandising and the Department Chairperson. If a student does not qualify for an internship, he must complete an additional 12 hours of course work by advisement after which an internship may be elected.

A student may elect not to intern but then must elect a minimum of 12 hours of appropriate course work under advisement.

MUSIC MERCHANDISING
SUGGESTED SEQUENCE OF COURSES
30 APRIL 1991

First Semester:

Mus 111	Basic Music I	3
MUS 122	Class & Rom Mus	2
APM	Piano	1
APM 151	String Class I	1
APM	Major	1
ENM	Ensemble	1
ENM 000	Recital Attn.	0
BUS 130	Intro Bus Mgt	3
HPE 100	Health	2
THT 110	Intro to Theatre	3
		<u>17</u>

Third Semester:

MUS 213	Basic Music III	3
Mus 222	Medieval & Ren	2
APM 101	Voice Class I	1
APM	Major	1
APM	Secondary	1
ENM	Ensemble	1
ENM 000	Recital Attn.	0
COM 101	Oral Comm.	3
ACC 110	Prin. of Acctg. I	3
	General Ed.	3
		<u>18</u>

Fifth Semester:

APM	Major	1
APM	Secondary	1
ENM	Ensemble	1
ENM 000	Recital Attn.	0
MUS	Track Course	3
ENG 313	Composition II	3
BUS 210	Bus. Law & Ethics	3
	General Ed.	3
	General Ed	3
		<u>18</u>

Seventh Semester:

APM	Major	1
APM 000	Recital Attn.	0
ENM	Ensemble	1
MUS	Track Course	3
	General Ed.	3
	General Ed.	3
	General Ed.	3
	General Ed.	3
		<u>17</u>

Second Semester:

Mus 112	Basic Music II	3
MUS 123	Post Rom & 20th Cent	2
APM	Piano	1
APM 131	Woodwind Class I	1
APM	Major	1
ENM	Ensemble	1
ENM 000	Recital Attn.	0
CIS 103	Intro Micro Comp	3
BUS 102	Prin. Micro Econ	3
HPE	Phys Ed	1
		<u>16</u>

Forth Semester:

MUS 214	Basic Music IV	3
MUS 223	Baroque Music	2
MUS 488	Sur. Bus. of Music	3
APM	Major	1
APM	Secondary	1
ENM	Ensemble	1
ENM 000	Recital Attn.	0
COM 210	Intro. to Pub. Rel.	3
APM	Elective	1
	General Ed.	3
		<u>18</u>

Sixth Semester:

APM	Major	1
APM	Secondary	1
ENM	Ensemble	1
ENM 000	Recital Attn.	0
MUS	Track Course	3
Bus 330	Marketing	3
	General Ed.	3
	General Ed.	3
	General Ed.	3
		<u>18</u>

Eighth Semester:

MUS 489	Internship	12
Track courses will be selected during the Spring Semester of the Sophomore year by advisement with the student's academic/degree advisor.		
Total semester hours:		134

50.0950
MUSIC MERCHANDISING B.A.
(eff. F-87)

NAME _____

SOC. SEC. NO.

DATE ADMITTED _____

[illegible]

Mus 489 Internship OR 12 SH Electives (by advisemr.

Choose one of the following areas: 9 SH	
Arts Management, Publishing, Sales, Personalized	

FREE ELECTIVES SH

Adv. Standing _____
S.H. Credited _____ Required 134 SH

[illegible]

SPECIAL RULES:

- 1) 090 courses do not count toward graduation.
- 2) Max. 6 SH in major allowed in G.E. Dist. area.
- 3) Max. 2 courses with same prefix in GROUPS.
- 4) Max. 12 SH with same prefix in G.E. Dist. area.
- 5) One non-major professional elective allowed.

GROUP 1 HUMANITIES (min. 9 SH/max. 18 SH)

Approved Courses - 9 SH

(min. 6 SH one lang./max. 12 SH)

Approved Courses - 9 SH

GROUP 5 SOCIAL SCIENCE (min. 9 SH/max. 10 SH)

Approved Courses - 9 SH

GENERAL EDUCATION ELECTIVES (min. 9 SH/max. 12 SH)

Proposed
for Fall 1993

BACHELOR OF MUSIC WITH ELECTIVE STUDIES IN BUSINESS

The Department of Music and the Department of Business at Mansfield University have designed a combined curriculum in Music Merchandising. This program will prepare students for careers in various areas of the music business.

The program will require:

General Education	39 S.H.
Music Core	24 S.H.
Business Core	21 S.H.
Applied Music - Major	7 S.H.
Secondary	7 S.H.
Ensembles	6 S.H.
Area of Specialization	9 S.H.
(Art Management/Development, Music Publishing/Editing, Sales, Personalized)	
Internship/Electives	15 S.H.
Total S.H. for degree	133 S.H.

One credit each in String Class, Brass Class, Woodwind Class, Percussion and Voice must be included in the 7 hours of secondary applied music. All students must pass the first piano proficiency.

The internship is usually experienced after all classroom work is successfully completed. To qualify for an internship, the student must carry a minimum Q.P.A. of 3.0 in the Music and Business Cores or have the permission of the Director of Music Merchandising and the Department Chairperson. If a student does not qualify for an internship, he must complete an additional 12 hours of course work by advisement after which an internship may be elected.

A student may elect not to intern but take a minimum of 12 hours of appropriate course work under advisement instead.

PROPOSED
MUSIC MERCHANDISING
SUGGESTED SEQUENCE OF COURSES

First Semester:

MUS 111	Basic Music I	3
MUS 122	Class & Rom Mus	2
APM 101	Voice Class I	1
APM	Major	1
APM	Piano	1
ENM 000	Recital Attend	0
ENM	Ensemble	1
BUS 130	Intro Bus Mgt	3
ENG 112	Composition I	3
HPE 100	Health	2
		<u>17</u>

Third Semester:

MUS 213	Basic Music III	3
MUS 222	Medieval & Ren	2
APM	Brass Class	1
APM	Major	1
ENM 000	Recital Attend	0
ENM	Ensemble	1
COM 101	Oral Comm	3
ECO 102	Prin Microecon	3
	General Ed	3
		<u>17</u>

Fifth Semester:

APM 113	Keybrd Skills I	1
APM	Major	1
APM	Woodwind Class	1
ENM 000	Recital Attend	0
ENM	Ensemble	1
BUS 330	Marketing	3
ENG 313	Composition II	3
	General Ed	3
	General Ed	3
		<u>16</u>

Seventh Semester:

MUS	Conducting	2
APM	Major	1
ENM 000	Recital Attend	0
ENM	Ensemble	1
ACC 110	Prin of Acctg I	3
BUS 210	Bus Law & Ethics	3
	Merch Tr Course	3
	General Ed	3
		<u>16</u>

Second Semester:

MUS 112	Basic Music II	3
MUS 123	Post Rom 20th Cent	2
APM 151/154	Str/Guitar Class	1
APM	Major	1
APM	Piano	1
ENM 000	Recital Attend	0
ENM	Ensemble	1
ARH 101/THT 110	Intro Art/Theat	3
CIS 103	Intro Microcomputers	3
HPE	Physical Education	1
		<u>16</u>

Fourth Semester:

MUS 214	Basic Music IV	3
MUS 223	Baroque Music	2
APM 160	Percussion Class	1
APM	Major	1
ENM 000	Recital Attend	0
ENM	Ensemble	1
MUS 488	Survey of Bus of Music	3
COM 210	Intro to Pub Rel	3
	General Ed	3
		<u>17</u>

Sixth Semester:

APM 114	Keybrd Skills II	1
APM	Major	1
	Music Electives	2
ENM 000	Recital Atten	0
ENM	Ensemble	1
BUS 370	Salesmanship	3
	Merch Track Course	3
	General Ed	3
	General Ed	3
		<u>17</u>

Eighth Semester:

MUS 489	Internship	12
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All students must pass First Piano Proficiency Examination
Rev. 8/23/92

EVALUATION RECORD

	SH	GRADE	QP	DATE
ELE 090 College Study Skills	3			
ENG 090 Basic Writing Skills	3			
MA 090 General Mathematics	3			

GENERAL EDUCATION

COMMUNICATION SKILLS (total 9 SH)

COM 101 Oral Communications	3		
ENG 112W Composition I	3		
ENG 313W Composition/Lit II...	3		

HEALTH/PHYSICAL EDUCATION (total 3 SH)

HPE 100 Health	2			
HPE 100-151	1			
HPE 101-151	1			
HPE 101-151	1			

FINE ARTS (total 3 SH)

ARH 101 Introduction to Art	3			
THE 110 Introduction to Thea.	3			

DISTRIBUTION REQUIREMENTS (min.: 1 SH in 4 Groups)

GROUP 1 HUMANITIES (min. 6 SH/max. 10 SH)

Approved Courses - 9 SH

GROUP 2 FOREIGN LANGUAGES

(min. 6 SH one lang./max. 12 SH)

GROUP 3 NATURAL SCIENCE (min. 9 SH/max. 18 SH)

Approved Courses - 6 SH

GROUP 4 MATHEMATICS (min. 6 SH/max. 12 SH)

GROUP 5 SOCIAL SCIENCE (min. 6 SH/max. 10 SH)

Approved Courses - 9 SH

ECO Principles of Microecon.	3		

FREE ELECTIVES

SPECIAL RULES:

- 1) 090 courses do not count toward graduation.
- 2)
- 3) Max. 2 courses with same prefix in GROUPS.
- 4) Max. 12 SH with same prefix in G.E. Dist. area.
- 5)

Bachelor of Music with Elective Studies
in Business

NAME _____

SOC. SEC. NO.

DATE ADMITTED

	89 SH	GRADE	QP	DATE
AOC 101 Principles of Account.	3			
BUS 130 Intro. to Bus & Mgmt.	3			
BUS 210 Bus. Law & Ethics	3			
BUS 330 Marketing	3			
BUS 370 Salesmanship	3			
CTS 103 Intro. to Microcomp.	3			
COM 210 Introduction to PubRel	3			
APM 113 Keyboard Skills I	1			
APM 114 Keyboard Skills II	1			
MUS 111 Basic Music I	3			
MUS 112 Basic Music II	3			
MUS 122 Classic & Roman. Mus.	2			
MUS 123 Post Romantic & 20 th Cen	2			
MUS 213 Basic Music III	3			
MUS 214 Basic Music IV	3			
MUS 222 Medieval and Ren.	2			
MUS 223 Baroque Music	2			
MUS 331 or MUS 332 Conducting	2			
MUS 488 Survey of the Mus. Bus	3			
Music Elective	3			
Choose one of the following areas:	6	SH		
Arts Mgmt, Publishing, Sales, Personalized	3			
	3			
Applied Music 20 SH				
Major (7) Secondary (7) Ensemble (6)				
MUS 489 Internship or 12 SH	12			
MUSIC Electives				

Adv. Standing

S.H. Credited

Required 128

Date									
SH Sched.									
SH Earned									
Qual. Pts.									
GPA									

BACHELOR OF MUSIC IN MUSIC EDUCATION

The Bachelor of Music in Music Education is designed to develop public school music teachers who are intelligent and competent musicians, well prepared educators, and informed citizens. The program is general in nature, preparing the graduate to teach in vocal, instrumental, and general classroom music at all levels. Opportunity is given the individual student to be tracked in either the vocal or instrumental area, thereby meeting the needs of the public school systems in their demand for specialization. Voice, piano, organ, and guitar majors are considered in the vocal track and band and orchestra instrument majors are considered in the instrumental track. Exceptions to this designation may be petitioned to music education faculty. The program attempts to provide a balance between a broad general education, the intensive training necessary to develop a professional musician, and the background of professional study and experience necessary for entering the field of education in today's society. Successful completion of the degree with a grade of C or above in Student Teaching provides certification to teach in the public schools of Pennsylvania.

Student teaching assignments are based on the track selected and the level of competency demonstrated in the necessary skills.

Following are the APPLIED MUSIC REQUIREMENTS listed according to the major applied area:

Voice Major Vocal Track

Voice	14 S.H.
Piano	6 S.H.
Strings I	1 S.H.
Guitar	1 S.H.
Woodwinds I	1 S.H.
Brass I	1 S.H.
Percussion I	<u>1 S.H.</u>
	25 S.H.

Keyboard Major Vocal Track

Piano or Organ	14 S.H.
Voice	6 S.H.
Strings I	1 S.H.
Guitar	1 S.H.
Woodwinds I	1 S.H.
Brass I	1 S.H.
Percussion I	<u>1 S.H.</u>
	25 S.H.

Guitar Major Vocal Track

Guitar	14 S.H.
Voice	6 S.H.
Strings I	2 S.H.
Woodwinds I	1 S.H.
Brass I	1 S.H.
Percussion I	<u>1 S.H.</u>
	25 S.H.

String Major Instrumental Track

Major Instrument	14 S.H.
Piano	2 S.H.
Voice	2 S.H.
Strings I & II	2 S.H.
Woodwinds I & II	2 S.H.
Brass I & II	2 S.H.
Percussion I	<u>1 S.H.</u>
	25 S.H.

Woodwind Major Instrumental Track

Major Instrument	14 S.H.
Piano	2 S.H.
Voice	2 S.H.
Strings I & II	2 S.H.
Woodwinds I & II	2 S.H.
Brass I & II	2 S.H.
Percussion I	<u>1 S.H.</u>
	25 S.H.

Brass Major Instrumental Track

Major Instrument	14 S.H.
Piano	2 S.H.
Voice	2 S.H.
Strings I & II	2 S.H.
Woodwinds I & II	2 S.H.
Brass I & II	2 S.H.
Percussion I	<u>1 S.H.</u>
	25 S.H.

Percussion Major Instrumental Track

Major Instrument	14 S.H.
Piano	2 S.H.
Voice	2 S.H.
Strings I & II	2 S.H.
Woodwinds I & II	2 S.H.
Brass I & II	2 S.H.
Percussion I	<u>1 S.H.</u>
	25 S.H.

Following are the Ensemble Requirements listed according to tracks:

Instrumental Tract

Chorus - 2 semesters
Large instrumental ensembles - 7 semesters
Small instrumental ensembles - 2 semesters

Vocal Tract

Chorus - 7 semesters
Small vocal ensemble - 1 semester
Opera Workshop - 1 spring semester

All music majors must participate in a large ensemble either for 1 or 0 credit each semester they study their primary instrument. All instrumental track students must play in the Marching Band for at least one semester.

Ensembles which are considered large vocal ensembles are Concert Choir and Festival Chorus. Those classified as large instrumental ensembles are Concert Wind Ensemble, Symphonic Band, Marching Band, Jazz Band, and Orchestra. Jazz Band may be used to fill the large ensemble requirement for a maximum of three semesters in the music education curriculum. Students may continue to play in the band if they choose, but they must also play in one of the other large instrumental ensembles for four semesters.

ADMISSION TO TEACHER EDUCATION

Students are accepted as Music Education majors in the Mansfield University Department of Music on the bases of board scores, academic record, and personal audition. The next screening stage in the student's degree candidacy is Admission to Teacher Education. By the end of three semesters in the department, it will generally have become evident if the student has the academic ability, musical skills, and personal traits for Admission to Teacher Education, and during the fifth semester, each student will be interviewed by a member of the Music Education section to determine one of the following:

1. Student qualifies for Admission to Teacher Education.
2. Student does not qualify for Admission to Teacher Education, is advised of areas of concern and encouraged to continue to work toward acceptance.
3. Student does not qualify for Admission to Teacher Education and is advised to discontinue as a music education major.

The requirements for Admission to Teacher Education are:

1. Minimum overall grade point average of 2.50.
2. Completion of 64 semester hours of credit.
3. Minimum grade of C in COM 101, ENG 112.

4. Completion of 21 SH of general education courses.
5. Average minimum grade of C in MUS 111, 112, 213, Basic Music III.
6. Minimum average grade of C in the major instrument.
7. Passed first piano proficiency.
8. Student profile showing interest in teaching music.
9. Pre-professional Experience I - the observation for 3 consecutive days of general teaching at the elementary, middle, and junior high school level (7 hours each day) to be done at freshman level. Prerequisite to MUS 381.
10. Pre-professional Experience II - 16 hours of music teaching observation prerequisite to MUS 382.
11. Successfully served one semester on stage crew.

STUDENT TEACHING PREREQUISITES

To be eligible for student teaching a student must have completed the following courses and maintained a 2.5 Q.P.A.:

MUS 111, 112, 213, 214 (Basic Music)
MUS 113, 114 (Keyboard Skills)
MUS 122, 123, 222, 223 (Music History)
MUS 131, 132 (Eurhythmics)
MUS 311 (Orchestration)
MUS 331, 332 (Conducting)
MUS 381, 382, 383 (Methods)
PSY 220 (Educational Psychology)

In addition, a student must appear as soloist on the weekly Thursday afternoon recitals at least once each academic year and give a minimum of a twenty-five minute playing-time recital in the last semester of applied study. Freshmen may appear on the Thursday afternoon recital as accompanist or in a small chamber group.

Appropriate piano and voice proficiency examinations must be passed. All prerequisites for student teaching, including required proficiencies, must be completed no later than the last day of the semester prior to student teaching.

The department reserves the right to assign students to student teaching during either the seventh or eighth semester. Student teachers may not schedule a recital during the semester of their student teaching once student teaching has begun.

Music Education

Instrumental/General Classroom Track

I.

AH 101	Introduction to Art	3
ENG 112	Composition I	3
HPE	Physical Education	1
ENM 000	Recital Attendance	0
MUS 111	Basic Music I	3
MUS 180	Intro to Music Ed	1
APM 3__	Primary Applied	2
APM	Piano Class	1
APM 256	String Class I	1
ENM	Band II or Orchestra	1
ENM 257	Chorus	1
Total		17

II.

COM 111	Oral Communications	3
PSY 101	Intro to Psychology	3
	Distribution Credit	3
ENM 000	Recital Attendance	0
MUS 112	Basic Music I	3
APM 3__	Primary Instrument	2
APM	Piano Class	1
APM 152	String Class II	1
ENM	Band II or Orchestra	1
ENM 257	Chorus	1
Total		18

III.

	Distribution Credits	6
HPE	Physical Education	1
ENM 000	Recital Attendance	0
MUS 213	Basic Music III	3
MUS 122	Classic & Romantic	2
MUS 131	Eurythmics I	1
APM 3__	Primary Instrument	2
APM 101	Voice Class I	1
APM	Brass Class I or II	1
ENM	Band or Orchestra	1
Total		18

IV.

	Distribution Credits	3
HPE	Physical Education	1
ENM 000	Recital Attendance	0
MUS 214	Basic Music IV	3
MUS 123	Post Rom. & 20th Century	2
MUS 132	Eurythmics II	1
MUS 381	Mus. in Elementary School	2
APM 3__	Primary Instrument	2
APM 102	Voice Class II	1
APM	Brass Class I or II	1
ENM	Band or Orchestra	1
Total		17

V.

ENG 313	Composition II	3
ENM 000	Recital Attendance	0
MUS 311	Orchestration	2
MUS 222	Medieval & Ren.	2
MUS 332	Instrumental Conducting	2
MUS 382	Mus. in Secondary School	2
APM 113	Keyboard Skills I	1
APM 3__	Primary Instrument	2
APM	Woodwind Class I or II	1
ENM	Band or Orchestra	1
	Elective	1
Total		17

VI.

	Distribution Credits	6
ED 230	Ed. Psychology	3
ENM 000	Recital Attendance	0
MUS 223	Baroque & Pre-Classical	2
MUS 383	Instrumental Mus. in Public Schools	2
APM 114	Keyboard Skills II	1
APM 3__	Primary Instrument	2
APM	Woodwind Class I or II	1
ENM	Band or Orchestra	1
Total		18

VII.

	Distribution Credits	9
ED 401	History & Phil. of Education	3
APM 000	Recital Attendance	0
APM 3__	Primary Instrument	2
APM 160	Percussion Class	1
ENM	Band or Orchestra	1
	Elective (not ENM or APM)	2
Total		18

VIII.

MUS 400	Student Teaching	12
Total		12

Music Education

The following sequence of courses is suggested for the 1992-93 academic year:

Vocal/General Classroom Track

I.

AH 101	Introduction to Art	3
ENG 112	Composition I	3
HPE	Physical Education	1
ENM 000	Recital Attendance	0
MUS 111	Basic Music I	3
MUS 180	Intro to Music Ed	1
APM 3__	Primary Applied	2
APM	Piano or Voice Class	1
APM 151	String Class I	1
APM 257	Chorus	1
Total		16

II.

COM 111	Oral Communications	3
PSY 101	Intro to Psychology	3
HPE	Physical Education	1
	Distribution Course	3
ENM 000	Recital Attendance	0
MUS 112	Basic Music II	3
APM 3__	Primary Instrument	2
APM	Piano or Voice Class	1
APM 257	Chorus	1
Total		17

III.

	Distribution Credits (to include a foreign language)	6
ENM 000	Recital Attendance	0
MUS 213	Basic Music III	3
MUS 122	Classic & Romantic	2
MUS 131	Eurythmics	1
APM 3__	Primary Instrument	2
APM	Piano or Voice (Voice Proficiency)	1
APM 154	Guitar Class I	1
APM 141	Brass Class	1
ENM 257	Chorus	1
Total		18

IV.

	Distribution Credits (to include a foreign language)	6
ENM 000	Recital Attendance	0
MUS 214	Basic Music IV	3
MUS 123	Post Rom. & 20th Century	2
MUS 132	Eurythmics II	1
MUS 381	Mus. in Elementary School	2
APM 3__	Primary Instrument	2
APM	Piano or Voice	1
ENM 257	Chorus	1
Total		18

V.

HPE	Physical Education	1
ENG 313	Composition II	3
ENM 000	Recital Attendance	0
MUS 311	Orchestration	2
MUS 222	Medieval & Ren.	2
MUS 331	Choral Conducting	2
MUS 382	Mus. in Secondary School	2
APM 113	Keyboard Skills I	1
APM 3__	Primary Instrument	2
APM	Piano or Voice	1
APM 160	Percussion Class	1
ENM 257	Chorus	1
Total		18

VI.

	Distribution Credits	3
ED 230	Ed. Psychology	3
ENM 000	Recital Attendance	0
MUS 223	Baroque & Pre-Classical	2
MUS 393	Vocal/Choral Mus. in Public Schools	2
APM 114	Keyboard Skills II	1
APM 3__	Primary Instrument	2
APM	Piano or Voice	1
APM 131	Woodwind Class I	1
ENM 262	Opera Workshop	1
ENM 257	Chorus	1
	Elective	1
Total		18

VII.

	Distribution Credits	9
ED 401	History & Phil. of Education	3
ENM 000	Recital Attendance	0
APM 3__	Primary Instrument	2
ENM 257	Chorus	1
	Electives	3
Total		18

VIII.

MUS 400	Student Teaching	12
Total		12

13.1312
MUSIC EDUCATION B.M.
(eff. F-89)

NAME	
SOC. SEC. NO.	DATE ADMITTED

MUSIC EDUCATION MAJOR	60 SH	GRADE	QP	DATE
ApM 113 Keyboard Skills I	1			
ApM 114 Keyboard Skills II	1			
Mus 111 Basic Music I	3			
Mus 112 Basic Music II	3			
Mus 122 Classic&Romantic	2			
Mus 123 Post Rom&20th Cnt	2			
Mus 131 Eurhythmics I	1			
Mus 132 Eurhy II/Conducting	1			
Mus 213 Basic Music III	3			
Mus 214 Basic Music IV	3			
Mus 222 Medieval&Renaiss	2			
Mus 223 Baroque Music	2			
Mus 311 Orchestration	2			
Mus 331 OR 332	2			

APPLIED MUSIC - 32 SH			
MAJOR(14SH) SECONDARY(11SH) ENSEMBLE(7SH)			

[illegible]

PROFESSIONAL EDUCATION	24 SH
------------------------	-------

Ed/Psy 230 Educ Psych	3
Ed 401 Hist&Phil Educ	3
Mus 381 Mus in Elem Sch	2
Mus 382 Mus in Sec Sch	2
Mus 383 OR 393	2
Mus 400 Student Teaching	12

ELECTIVES (NO ApM or EnM) 2-3 SH	
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Adv. Standing _____
S.H. Credited _____ Required 135 SH

Date									
SH Sched.									
SH Earned									
Qual. Pts.									
G P A									

THE BACHELOR OF MUSIC IN MUSIC THERAPY

A career in Music Therapy offers challenge, opportunity, and special rewards to those interested in working with people. Children and adults who require therapy because of behavioral, psychological, and/or physical disorders are helped through the use of music. The skills of the music therapist are needed in a variety of places, including mental hospitals, geriatric centers, day care facilities, community health centers, and substance abuse agencies. Public schools also employ music therapists, particularly if a person holds teacher certification. Some registered music therapists also maintain a private practice and work with children and adults who are referred to them by psychiatrists and other health professionals.

The Music Therapy program is a professional curriculum which prepares students to work effectively as music therapists. This result is achieved through four years of academic residence and six months of internship in an approved facility. Students take a selection of general courses designed to broaden their intellectual horizons and to help them become informed, educated, and responsible citizens.

Graduates are eligible to apply for registration as a music therapist (R.M.T.) through the National Association for Music Therapy (N.A.M.T.) and take the National Certification Examination. Successful candidates are granted the credential of "Board Certified" Music Therapists (R.M.T. - B.C.). Board certification carries a requirement for continued education throughout the professional career.

REQUIREMENTS:

1. A grade of "C" or better is required in all music therapy courses for the student to be eligible to pursue registration as a music therapist.
2. The N.A.M.T. requires that all on-campus course work be completed before internship begins. In addition, the internship must be completed within two years of the completion of course work. The degree will be conferred after successful completion of the internship.
3. Music Therapy majors must complete the First and Second Piano Proficiencies and the Guitar Proficiency (See section of the Handbook entitled "Proficiency Examinations").

Music Therapy students may want to consider pursuing teacher certification in addition to the degree in Music Therapy. The Music Education and the Special Education degree programs both overlap with the B.M. in Music Therapy. Students completing the additional requirements in one of these areas will be extremely well-prepared and possess strong credentials, especially when the student hopes to work in an educational setting. Additional course work in these areas is also encouraged for students who may not desire to complete all certification requirements.

Courses required for music education certification are listed under the heading, "Certification to Teach in Public Schools" in this handbook. A listing of courses required for Special Education certification may be obtained from your music therapy advisor.

MANSFIELD UNIVERSITY MUSIC THERAPY PROGRAM
(The requirements of this curriculum are as follows)

Professional Courses

MTH 171	Therapy Orientation	3
MTH 111	Clinical Orientation	1
MTH 210	Clinical Integration I	1
MTH 211	Clinical Integration II	1
MTH 310	Clinical Integration III	1
MTH 311	Clinical Integration IV	1
MTH 410	Clinical Integration V	1*
MTH 411	Clinical Integration VI	1*
MTH 372	Psychosocial Foundations of Music	3
MTH 471	Influence of Music on Behavior	3
MTH 472	Music in Therapy	3
MTH 475	Internship in M.T.	2
SPE 101	Intro. to Excep. Child	3

		24

*Variable credit option available

Behavioral Sciences

PSY 101	Intro to Gen. Psy.	3
PSY 291	Abnormal Psy.	3
PSY 290	Life Span Development	3
SOC/ANTH	Elective	3
SOC/PSY	Research	3
BIO 103	Human Anatomy	4

		19

Music

APM	Principal Applied Area	(7)-8
APM	Elective Applied	(1)
MUS 111	Basic Music I	3
MUS 112	Basic Music II	3
MUS 213	Basic Music III	3
MUS 214	Basic Music IV	3
MUS 131	Eurhythmics I	1
MUS 132	Eurhythmics/Conducting	1
MUS 122	Classic & Romantic Mus	2
MUS 123	Post Rom. & 20th Cent.	2
MUS 222	Med. & Ren. Music	2
MUS 223	Baroque Music	2
MUS 311	Orchestration	2

Music

APM 101	Voice Class I	1
APM 102	Voice Class II	1
APM 111	Piano Class I	1
APM 112	Piano Class II	1
APM 113	Keyboard Skills I	1
APM 114	Keyboard Skills II	1
MUS	Music Elective	2-3
APM 131	Woodwind Class	1
APM 141	Brass Class	1
APM 151	String Class	1
APM 154	Guitar Class	1
APM 160	Percussion Class	1
ENM	Ensembles	4

		50

General Education

COM 101	Oral Communication	3
ENG 112	Composition I	3
ENG 313	Composition II	3
	Health/Phys. Ed.	3
	Fine Arts	3

		15

Distribution Requirements

(Minimum of 30 credits in four groups)

- I. Humanities
 - II. Foreign Languages
 - III. Natural Science
 - IV. Mathematics
 - V. Social Science
- (Psy 101 Intro Gen Psy;
Soc or Anth elective;
Psy 290 Life Span Dev.)

Total hours required

for degree 134

EVALUATION RECORD

17.0806
MUSIC THERAPY B.M.
(eff. F-89)

	SH	GRADE	QP	DATE
Ele 090 Basic Rdg/Stdy	3			
Eng 090 Basic Writing	3			
Ma 090 General Math	3			

GENERAL EDUCATION

COMMUNICATION SKILLS (total 9 SH)

Com 101 Oral Communication	3			
Eng 112 Composition I	3			
Eng 313 Composition II (Min.C)	3			

HEALTH/PHYSICAL EDUCATION (total 3 SH)

HPE 100 Health	2			
HPE 101-151	1			
HPE 101-151	1			
HPE 101-151	1			

FINE ARTS (total 3 SH)

ArH 101 Intro to Art	3			
Tht 110 Intro to Theatre	3			

DISTRIBUTION REQUIREMENTS (min. 30 SH in 4 Groups)

GROUP 1 HUMANITIES (min. 9 SH/max. 18 SH)

Approved Courses - 9 SH

GROUP 2 FOREIGN LANGUAGES

(min. 6 SH one lang./max. 12 SH)

GROUP 3 NATURAL SCIENCE (min. 9 SH/max. 18 SH)

Approved Courses - 9 SH

GROUP 4 MATHEMATICS (min. 6 SH/max. 12 SH)

GROUP 5 SOCIAL SCIENCE (min. 9 SH/max. 18 SH)

Approved Courses - 9 SH

Psy 101 Intro Genl Psy	3			
Psy 290 Life Span Dev	3			
Soc and/or Anh	3			

FREE ELECTIVES

SPECIAL RULES:

- 1) 090 courses do not count toward graduation.
- 2)
- 3) Max. 2 courses with same prefix in GROUPS.
- 4) Max. 12 SH with same prefix in G.E. Dist. area.
- 5)

NAME _____

SOC. SEC. NO. _____

DATE ADMITTED _____

MUSIC THERAPY MAJOR

84 SH GRADE QP DATE

MTh 111 Clinical Orient	1			
MTh 171 Therapy Orient	3			
MTh 210 Clin Integra I	1			
MTh 211 Clin Integra II	1			
MTh 310 Clin Integra III	1			
MTh 311 Clin Integra IV	1			
MTh 372 Psy-Soc Fdn Mus	3			
MTh 410 Clin Integra V	1-2			
MTh 411 Clin Integra VI	1-2			
MTh 471 Influen Mus Behav	3			
MTh 472 Music in Therapy	3			
MTh 475 Internship	2			
Mus 111 Basic Music I	3			
Mus 112 Basic Music II	3			
Mus 122 Classic&Romantic	2			
Mus 123 Post Rom&20th Cnt	2			
Mus 131 Eurhythmics I	1			
Mus 132 Eurhy II/Conducting	1			
Mus 213 Basic Music III	3			
Mus 214 Basic Music IV	3			
Mus 222 Medieval&Renaiss	2			
Mus 223 Baroque Music	2			
Mus 311 Orchestration	2			
Mus Elective	2-3			
APPLIED MUSIC - 24 SH				
MAJOR(7-8) SECONDARY(12-13) ENSEMBLE(4)				
MAJOR/RELATED ELECTIVES - 13 SH				
Bio 103 Human Anatomy	4			
Psy 202,250,SOC 307 OR 308	3			
Psy 291 Abnormal Psy	3			
SpE 101 Except Pers Soc	3			
FREE ELECTIVES	SH			

Adv. Standing _____

S.H. Credited _____

Required 134 SH

Date									
SH Sched.									
SH Earned									
Qual. Pts.									
G P A									

BACHELOR OF MUSIC IN PERFORMANCE

Students who choose this degree should be fully aware of the professional commitment they are making to the art of music. They should expect to continue their studies at the graduate level and to spend their lives in the constant pursuit of excellence through disciplined practice, study, and performance.

Performance majors are available in piano, organ, guitar, voice or one of the standard string, woodwind, brass, or percussion instruments of the orchestra. Students may be admitted to the program either at the time of their audition or may arrange an audition after beginning their studies at Mansfield University.

If the student elects to audition after beginning studies at Mansfield, the audition should take place as early as possible so that the additional credits in the applied area necessary for graduation can be taken through credit by examination as outlined on page The number of credits approved in the applied major will be based on the level of performance demonstrated at the audition. The following are the maximum credits allowed for the semester in which the audition takes place:

- Semester 1 - 3 credits
- Semester 2 - 4 credits
- Semester 3 - 5 credits
- Semester 4 - 6 credits (maximum credits allowed)

Students who elect to audition for the performance major after their first semester should be aware that they will be unable to obtain the 32 credit hours in the applied major necessary for graduation without additional study in the summer or by remaining longer at the university.

50.0903
MUSIC IN PERFORMANCE B.M.
(eff. F-92)

[illegible]

KEYBOARD EMPHASIS 89 SH GRADE QP. DATE

Mus 111 Basic Music I	3		
Mus 112 Basic Music II	3		
Mus 122 Classic&Romantic	3		
Mus 123 Post Rom&20th Cent.	3		
Mus 131 Eurhythmics I	1		
Mus 132 Eurhy II/Conducting	1		
Mus 213 Basic Music III	3		
Mus 214 Basic Music IV	3		
Mus 222 Medieval&Renaissance	3		
Mus 223 Baroque Music	3		
Mus 321 Piano Lit. I	2		
Mus 322 Piano Lit. II	2		
Mus 484 Piano Pedagogy	2		
Mus 490 Practicum	1		
Mus 331 or 332 Conducting	2		

HISTORY, LIT. & THEORY ELECTIVES -	3 SH
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MUSIC ELECTIVES - 3 SH

ArH 101 Intro to Art	3			
Tht 110 Intro to Theatre	3			

APPLIED MUSIC - 48 SH		
MAJOR (32 SH) SECONDARY (8 SH) ENSEMBLE (8 SH)		

Approved Courses - 6 SH

(min. 6 SH one lang./max. 12 SH)

Approved Courses - 3H

Approved Courses - 6 SH

- 1) 090 courses do not count toward graduation.
- 2)
- 3) Max. 2 courses with same prefix in GROUPS.
- 4) Max. 12 SH with same prefix in G.E. Dist. area.
- 5)

TOTAL 34 9H

BACHELOR DEGREE PLUS
CERTIFICATION TO TEACH IN THE PUBLIC SCHOOLS

Students in degree programs other than Music Education who want certification in the public schools must expect to attend Mansfield University beyond the usual four year period, usually an extra year. Students should indicate this desire as early in the college career as possible and ask for a music education advisor in addition to their degree advisor. In addition to the requirements of the degree the student is seeking, he/she must plan to take all other music and professional courses required for certification. Careful consultation with the student's advisors is especially necessary when pursuing this option. The student should develop a curriculum plan as early as possible.

Students seeking certification must take the following courses:

1.		Pre-Professional Experiences I and II	0 SH
2.	PSY 230	Educational Psychology	3 SH
3.	MUS 113	Keyboard Skills I and II	2 SH
4.	MUS 131 & 132	Eurhythmics I and II	2 SH
5.	MUS 311	Orchestration	2 SH
6.	MUS 331 or 332	Choral or Instrumental Conducting	2 SH
7.	MUS 381	Music in the Elementary School	2 SH
8.	MUS 382	Music in the Secondary School	2 SH
9.	MUS 383 or 393	Instrumental or Vocal/Choral Music in the Public Schools	2 SH
10.	MUS 400	Student Teaching	12 SH

Students will meet the applied music and proficiency requirements as required of students seeking the music education degree. They will meet the ensemble requirements for the degree that they are completing, but both choral and instrumental ensemble experiences must be documented for certification. All students must be a member of the stage crew for recitals and concerts for a minimum of one semester. See Student Teaching Prerequisites listed on page ().

MUSIC MINOR

The Department of Music has developed a program for students in other majors with appropriate interest and aptitude to obtain a minor in music. A placement audition is required for entrance into the program. Interested students should contact the departmental chairperson for information.

A minor in music consists of 24 credit hours in music. Eighteen of the credit hours are required as follows:

MUS 122	Music in Classic & Romantic Periods	3 hrs.
MUS 123	Music in Post Romantic & 20th Century	3 hrs.
MUS 111	Basic Music I	3 hrs.
MUS 112	Basic Music II	3 hrs.
	Primary Instrument	4 hrs.
	Ensemble	2 hrs.

The remaining six credit hours are to be elected from Music Department offerings selected from the following: Music Theory, Music Literature (other than Music 100), voice class, piano class, or ensembles.

MASTER OF MUSIC IN MUSIC EDUCATION

The Master of Music in music education degree is designed particularly for teachers of music. The requirements meet standards set by the National Association of Schools of Music. Students without public school certification may wish to meet these requirements while pursuing the M.M. degree simultaneously. Contact the Graduate Office and the Departmental Chairperson for further information.

Requirements for Master of Music in Music Education 31-34 credits*

MUS 500	Methods and Materials of Research	3
MUS 540	History and Philosophy of Music Education	3
MUS 545	Seminar in Music Education	3
MUS 550 or MUS 551	Advanced Conducting	3
	Applied Music (primary instrument or voice)	4
	Music History - Literature	3
	Music Theory	3
	Music History - Literature or Theory Elective	3
	Thesis	0 - 6
	Free Electives **	0 - 3
	Music Electives **	0 - 6

*Students selecting thesis option fulfill 31 credits, non-thesis, 34 credits.

**Non-thesis requirements.

A maximum of 2 credits in ensemble may be applied toward degree requirements.

CREDIT BY EXAMINATION

A student in good academic standing may request permission to take a comprehensive examination in a particular course offered by the University.

Courses in the areas of independent study, ensemble, or other group participation courses, student teaching or preprofessional experience, seminars or selected topics, and laboratory experience are not included unless special permission is provided by the department offering the course and the Office of the Provost/Vice President for Academic Affairs. Students will obtain permission and complete arrangements for Credit by Examination within the first two weeks of the semester. Except under unusual circumstances, the examination must be taken during the first four (4) weeks of the semester.

All requests for Credit by Examination must be made to the department chairperson involved and approved by the Office of the Provost/Vice President for Academic Affairs. The student must present evidence that he/she is sufficiently competent to warrant the examination. Credit by Examination may not be used as a method to repeat a course where unsatisfactory performance previously occurred.

When a course is passed by examination, credit is earned and the notation "EX" is recorded on the student's permanent record. A letter grade and quality points are not received. If the student fails the exam, there is no notation on the record. However, since a failed examination may not be attempted a second time, a record of all examinations attempted is kept in the student's file until graduation.

A student desiring to earn credit by examination must adhere to the following procedure:

- 1) The student contacts the department chairperson of the department which offers the course they wish to take credit by examination. He/she then obtains the form for credit by examination from the Student Records Office, South Hall, Room 112.
- 2) Complete the form and obtain the signature of:
 - a. The Course Professor
 - b. The Department Chairperson
- 3) Pay the Credit by Examination fee which is one-third (1/3) of the undergraduate fee per credit, (subject to change) at the Revenue Office, South Hall, Room 101.
- 4) Submit the form and the receipt to the Office of the Provost/Vice President for Academic Affairs, Alumni Hall, Room 106.
- 5) The course professor schedules the examination, and later notifies the Office of the Provost/Vice President for Academic Affairs if the student passed or failed.
- 6) The Permission to Earn Credit by Examination form, and the fee receipt are forwarded to the Student Records Office by the Office of the Provost/Vice President for Academic Affairs.
- 7) The "EX" is recorded on the student's permanent record if the examination was passed. If a failing score was received, a notation that the examination was attempted is entered in the student's file and kept there until graduation.

MANSFIELD UNIVERSITY of the PA. S.S.H.E.

PERMISSION TO EARN CREDIT BY EXAMINATION
(To be completed in triplicate)

LAST NAME FIRST M SSN

LOCAL ADDRESS

CLASS STATUS (Sr, Jr, So, Fr) MAJOR QPA

COURSE FOR WHICH CREDIT BY EXAMINATION IS SOUGHT:

PREFIX COURSE # COURSE TITLE CREDIT HRS

EXPLAIN BELOW WHY YOU CONSIDER YOURSELF ADEQUATELY PREPARED TO ATTEMPT TO EARN CREDIT BY EXAMINATION FOR THIS COURSE: _____

SIGNATURES OF THE FOLLOWING INDIVIDUALS, IN THE ORDER LISTED, MUST BE OBTAINED:

COURSE PROFESSOR DATE

DEPARTMENT CHAIRPERSON DATE

VERIFICATION OF PAYMENT (Revenue Signature) \$ AMOUNT DATE

PROVOST SIGNATURE DATE

(To be completed by the Course Professor)

DATE OF EXAMINATION _____ RESULTS OF EXAMINATION: PASS _____
FAIL _____

COURSE PROFESSOR SIGNATURE

(After the results of the examination are determined, please forward this completed form to the OFFICE OF THE PROVOST/VICE PRESIDENT FOR ACADEMIC AFFAIRS, 106 Alumni Hall).

INDEPENDENT STUDY OR INDIVIDUALIZED INSTRUCTION REQUEST

Please read procedure outlined on the reverse side of this form carefully. Fill in sections I and III for INDEPENDENT STUDY or sections II and III for INDIVIDUALIZED INSTRUCTION.

I. INDEPENDENT STUDY REQUEST:

DEFINITION: INDEPENDENT STUDY is an activity initiated by the student to increase his/her already advanced knowledge in a particular academic discipline. The subject is examined in an intensive manner with guidance by a faculty member who has special expertise in that subject. A student must fill in the request form and attach a "project proposal" which must be approved by the Faculty Director, Chairperson, Associate Provost (if graduate level) and Provost. The project proposal sets forth a topical outline, reading list and/or other resources, papers or project to be completed, and the basis for evaluating the student's work.

Undergrad Prefix 497 Graduate Prefix 597 Title of Project _____ MAXIMUM - 3 CR HRS

II. INDIVIDUALIZED INSTRUCTION REQUEST:

DEFINITION: INDIVIDUALIZED INSTRUCTION is the means through which a student may earn credit in individual study for a course listed in the regular offerings of the University. Students are expected normally to register for such courses when they are offered conventionally. However when low demand for a course or scheduling conflicts involving required courses make this impossible, individualized instruction may be arranged

Reason for requesting Individualized Instruction: _____

Prefix _____ Course # _____ Course Title _____ Credit Hrs _____

III. GENERAL INFORMATION/APPROVAL

Semester/Year _____ Starting Date _____ Ending Date _____ Ssn _____

Last Name _____ First _____ M _____ Student Signature _____

Local Address _____ Phone _____

Phone _____

Approval

Faculty Director _____ Date _____

Department Chairperson _____ Date _____

Associate Provost (If Graduate Level) _____ Date _____

Provost _____ Date _____

